

APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin age, disability, marital or veteran status, sexual orientation or any other legally protected status.				
Position(s) Applied For: _____ (Please Print)			Date of Application: _____	
How Did You Learn About Us?				
Advertisement <input type="checkbox"/>	Friend <input type="checkbox"/>	Walk In <input type="checkbox"/>		
Employment Agency <input type="checkbox"/>	Relative <input type="checkbox"/>	Other _____		
Last Name _____	First Name _____	Middle Name _____		
Address _____	Street _____	City _____	State _____	Zip Code _____
Telephone Number(s) _____			Social Security Number _____	

If you are under 18 years of age, can you provide proof of your eligibility to work? Yes No
 Have you been employed with us before? Yes No
If yes, give dates

Are you currently employed? Yes No
 May we contact your present employer? Yes No
 Are you prevented from lawfully becoming employed in this country because of Visa or immigrations status? Yes No
Proof of citizenship or immigration status will be required upon employment.

On what date would you be available to work? _____
 Are you available to work: Full Time Part Time Shift Work Temporary
 Are you currently on "lay-off" status and subject to recall? Yes No
 Do you have a dependable means of transportation to work? Yes No
 Do you have a valid Wisconsin driver's license? Yes No
 Have you been convicted of a felony in the last 7 years? Yes No
Conviction will not necessarily disqualify an applicant from employment.
 If yes, please explain _____

EDUCATION

	Name and Address of School	Course of Study	Years Completed	Diploma Degree
High School				
Undergrad College				
Graduate Professional				
Other (Specify)				

ADDITIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. Summarize special job-related skills & qualifications from employment or other experience.
Note to applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.
Are you capable of performing in a reasonable manner the activities involved in the job for which you have applied? A description of the activities involved in such a job or occupation is attached. YES <input type="checkbox"/> NO <input type="checkbox"/>

EMPLOYMENT EXPERIENCE

Start with your present or most recent job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin and disabilities.

Employer:	Dates Employed		Work Performed
Address:			
Telephone Number(s):	Hourly Rate Salary		
Job Title:	Start	Final	
Supervisor:			
Reason for Leaving:			
Employer:	Dates Employed		Work Performed
Address:			
Telephone Number(s):	Hourly Rate Salary		
Job Title:	Start	Final	
Supervisor:			
Reason for Leaving:			
Employer:	Dates Employed		Work Performed
Address:			
Telephone Number(s):	Hourly Rate Salary		
Job Title:	Start	Final	
Supervisor:			
Reason for Leaving:			

REFERENCES:

Name:	Phone: ()
Address:	
Name:	Phone: ()
Address:	
Name:	Phone: ()
Address:	

APPLICANT'S STATEMENT

I certify that answers given herein are true and complete to the best of my knowledge.
I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employer.

Signature of Applicant _____
Date